



**NITEP**

Indigenous Teacher Education Program  
Faculty of Education  
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**Part-time Lecturer Position (50%):**  
**NITEP Okanagan Field Center Coordinator**

NITEP - Indigenous Teacher Education Program at UBC - will be establishing a field centre in the Okanagan area for a 4-year period (2021-2025) and invites applications for a Part-time Lecturer (term) position to work as a NITEP Field Centre Coordinator. This is a 50% appointment involving working 2.5 days a week. The exact location for the Field Centre is yet to be determined.

**Position Start Date: July 1, 2021**

The appointment is made for one year at a time, renewable for up to 4 years in total, subject to satisfactory performance, student enrolment and funding availability.

**Application Deadline: May 23, 2021**

Lecturer positions are governed by the *Collective Agreement between UBC and the UBC Faculty of Education*. The key responsibility of the Field Centre Coordinator is to teach the Indigenous Education courses for currently enrolled students in Years 1 to 3 of the NITEP program. It involves problem solving complications, ensuring accurate information regarding required academic courses, and research to verify course appropriateness for field center cohort groups. Coordination duties are carried out in communication and collaboration with other field center coordinators and Director of NITEP.

The duties of the Coordinator include:

1. Coordinate and teach educational seminar and Indigenous Education courses.
  2. Participate in monthly communications with other NITEP coordinators, staff and Director of NITEP to support student advising and course delivery.
  3. Coordinate and supervise students' educational placements including communication with schools and sponsor teachers.
  4. Provide access to and oversee student service supports including tutoring, counseling, cultural, and financial support.
  5. Organize local student-oriented events that contribute to student development in the NITEP program (visits with Elders/Knowledge keepers, NITEP orientation, mentoring, workshops, monthly lunches, and other program related events).
  6. Attend quarterly Field Centre Coordinator meetings and partners meetings.
  7. Liaise and work cooperatively with field centre partners, local First Nations, Aboriginal organizations, and schools in the regional field centre area.
  8. Support students with access to technology and are linked to Canvas use.
  9. Collaborate and support the participation of Elders and Knowledge keepers as part of NITEP programming (coursework, transitions program, mental health and wellness program).
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## **Part-Time Field Centre Coordinator Qualifications**

The Coordinator must be eligible for a valid B.C. Teaching Certificate and must have teaching experience and experience working with Indigenous peoples and communities. Priority is given to individuals with:

- a valid Teaching Certificate
- a Master's degree (strongly preferred)
- a minimum of two years related teacher education experience or an equivalent combination of education and experience
- experience working with Aboriginal peoples, and an understanding of Aboriginal cultures and issues
- ability to plan and facilitate workshops, seminars and meetings
- effective oral and written communication
- a willingness and ability to engage in public speaking
- interpersonal, administrative, and organizational skills
- ability to work both independently and within a team environment
- ability to travel (a valid BC driver's license and reliable vehicle)
- flexible schedule that allows for teaching occasional weekends and/or scheduling based on student needs

The Faculty of Education and UBC are dedicated to the goal of building a diverse and inclusive academic community. We strongly encourage applications from candidates who can demonstrate through their teaching and service that they can contribute to this goal. Familiarity with pedagogical methods and service that enable students across Indigenous, racial, ethnic, sexual and gender identity and socio-economic groups to reach their maximum potential, will be considered an asset. Candidates should have a strong commitment to fostering inclusivity and teaching effectively in a welcoming environment.

Interested candidates are invited to submit an application package that includes:

- (i) a cover letter outlining potential contributions to the Program,
- (ii) curriculum vitae,
- (iii) a statement of teaching philosophy,
- (iv) evidence of teaching effectiveness (including course outlines and student evaluations if available), and
- (v) a Diversity Statement (maximum 1 page) that describes and documents how diversity figures into your past and present experience of teaching, community engagement, and your lived experience; and how would you imagine incorporating attention to creating or advancing a culture of equity and inclusion going forward.

Applications must be provided in the format of one bookmarked (if possible) PDF file, addressed to Dr. Jan Hare, Associate Dean, Indigenous Education, and sent electronically to [nitep.educ@ubc.ca](mailto:nitep.educ@ubc.ca) by **May 23, 2021**. Following the submission of the application, the applicant will receive an Equity Survey link via email. Completion of the Equity Survey is required as part of the application process.

Applicants should also arrange to have three letters of reference sent directly to [nitep.educ@ubc.ca](mailto:nitep.educ@ubc.ca) by **May 23, 2021**.

*Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.*