

## EMPLOYMENT OPPORTUNITY

---

Date:	July 16, 2021	Expiry Date: July 30, 2021
Position:	Infant Development Consultant	Program: Aboriginal Infant Development
Location:	Upper Island Women of Native Ancestry	Address: #105-1509 Cliffe Ave, Courtenay
Hours:	.8 FTE (28 hrs/wk)	Start Date: ASAP

---

### **Job Description:**

Home visiting with Indigenous children and families applying principles of family-centred practice, the overall goal of this position is to build family capacity in an environment that minimizes the stress experienced by the child and family members. Plan and implement a home support program with the active participation of family and/or caregivers that encourages growth and development of Indigenous children from birth to five years of age, to enhance optimal development and monitor progress supporting infants and young children with special needs or at risk of developmental delay. Share culturally responsive, developmentally appropriate tools and resources; and offer practical supports to help families and their children. The Aboriginal Infant Development Program consultant will work with related agencies and Early Intervention professionals as required, and attend Individualized Service Plan (ISP) meetings with families, and Team Meetings (as requested) to review the status of children receiving services. Advocating for families to receive needed supports and services and increase community awareness.

### **Required Qualifications and Skills:**

- Certificate or Diploma in Infant Development or Equivalent Degree in Early Childhood Development Field with a Minimum of three years' experience in IDP or AIDP
- Understanding of the impact of trauma on families, and demonstrate Cultural sensitivity working with Indigenous children and families.
- Understanding the importance of a strength-based approach.
- Possess knowledge of group process and facilitation techniques.
- Demonstrated ability to build and maintain successful collaborative relationships.
- Demonstrated ability to work effectively with vulnerable families.
- Demonstrates the ability to provide direct program service delivery experiences and knowledge of culturally appropriate family centered practice, early intervention, child development and community-based programs.
- Report-writing competence, and verbal communication skills that are empathetic and articulate.
- Basic computer skills, including Microsoft Office 365 suite.
- Possess strong time organization, oral and written communication skills.
- Ability to keep ongoing, accurate client records and monthly reports.
- Possess knowledge of group process and facilitation techniques.
- Ability to work both individually and within a team concept.
- Exhibit professionalism by maintaining confidentiality with respect to families and work.
- Physical ability to carry out the duties of the position.
- Vehicle that meets ICBC annual inspection standards, and valid Driver's License.
- Valid First Aid certificate.

Successful candidates will be required to provide a current and satisfactory Criminal Reference Check/Vulnerable Sector Search preceding your start date. Applicants with lived experience are strongly encouraged to apply.

**Send resume to:** Kat Hawksby, Executive Director, Upper Island Women of Native Ancestry, [k.hawksby@uiwona.ca](mailto:k.hawksby@uiwona.ca)