

**Community Health Associates of BC is seeking applicants for the following positions:
Head Start Program Advisor 35 hours/week**

In cooperation with First Nations Inuit Health (FNIH), the Head Start Program Advisor is responsible for assisting with the ongoing development and implementation of the BC First Nations Head Start Program. The Head Start Program Advisor will be responsible for providing support and ECD consultation, training and project management. This will be accomplished by effective information sharing activities, linkages and networking, resource development and traveling to First Nations communities to meet one on one with Head Start programs and first Nation leaders/management. CHABC is seeking a team member who is professional, goal driven, team oriented and a positive individual who can work in a supportive, professional environment and have knowledge of the First Nations culture.

Requirements/Qualifications included: Minimum of 5 years ECD management experience, sound understanding of the Aboriginal Head Start On Reserve Program, experience providing program advice or developmental support to First Nations ECD and/or Head Start Programs, ability to work independently and maintain a work-plan to meet deliverables, an ECE certificate or related degree, strong understanding and familiarity with Community Care Provincial Licensing Regulations, ability to provide effective large and small group training, knowledge, skills and abilities to function within a team environment.

Applicants must possess a valid BC Driver License, have a reliable vehicle, and be willing to travel often, have access to an appropriate office facility, and have knowledge and skills in computers, specifically Microsoft Office.

Salary commensurate with years of experience and qualifications, detailed job description available upon request

Apply to: Joanne Tardiff, Executive Director
#2 3003 29th Avenue Vernon BC V1T 1Y9
Email: joanne@cha-bc.org or fax to 250-503-1733

Include in your application a cover letter, current resume and copies of credentials; include three (3) employment related references.

Deadline for Applicants: March 1st, 2010 @ 12:00pm

Note: Only those applicants chosen for an interview will be contacted