

INTERNAL POSTING

Community and Human Services

Manager of Child and Youth Services

NTC is seeking a Manager of Child and Youth Services to be responsible for the overall management and development of support services for Nuuchahnulth children, youth and their caregivers. This position is based out of Port Alberni, and reports to the Director of Community and Human Services.

Responsibilities will also include:

- ◆ To manage the NTC Child and Youth team within a framework that balances the benefits of both European and quu'asa approaches;
- ◆ To manage delivery of Infant Development, Family Support, Supported Child Development, Child and Youth Mental Health, and other programs within NTC Child and Youth services;
- ◆ To recommend and manage allocation of available resources to most effectively respond to child development needs of Nuuchahnulth communities and members;
- ◆ To ensure that terms of contracts, including service delivery, reporting and evaluation are completed in a timely manner.

Qualifications:

- ◆ Masters degree in either Psychology, Health Administration, Child and Youth Development, Social Work, or an equivalent combination of professional qualifications plus significant experience managing child and youth services including counselling;
- ◆ Minimum of 5 years of proven experience in delivery of a services program within a First Nations environment, preferably including administration of contracts, supervision and training of staff;
- ◆ Experience with successful proposal writing and negotiation with funding organizations;
- ◆ Good communication skills, both written and oral;
- ◆ Understanding of First Nations history, developmental challenges, and opportunities will be considered an asset;
- ◆ Personal wellness plan, and experience in effectively supporting staff to maintain their own wellness plans;
- ◆ Provide acceptable references and criminal record check.

Apply by Jan. 8, 2010, 4:30pm by sending your cover letter and resume to:

Nuuchahnulth Tribal Council
PO Box 1383
Port Alberni, BC V9Y 7M2
Fax: (250) 723-0463

Email: hr@nuuchahnulth.org
(Pdf or Word attachments accepted)

Attn.: Rory Rickwood



Nuuchahnulth Tribal Council